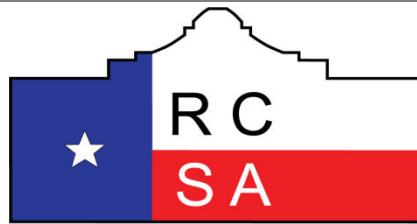


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Retinal Consultants of San Antonio

Expert Care of the Retina, Macula and Vitreous

WELCOME TO RETINAL CONSULTANTS OF SAN ANTONIO

Dear Patient,

Welcome to Retinal Consultants of San Antonio. You have chosen a leading eye care facility. We would like to take this opportunity to welcome you as a patient and introduce you to some of our policies and procedures.

You've been scheduled for an appointment on _____ at _____.
This appointment is at our _____ location.

Your visit with us will last approximately 2-3 hours. Please arrive 15-20 minutes early. Your time is very valuable to us, and we understand that our visits are long. We make every effort to complete as many tests or procedures that you may require for your condition so that we may reduce the need for additional visits. **We anticipate your eyes will be fully dilated to ensure a thorough retinal exam, and may be dilated for 12-36 hours afterward.** For safety, we recommend that someone drive you home from each visit.

Please bring the following to each visit

- Your **valid** Drivers' License or Photo ID
- Your **current** health insurance cards
- A **current** list of your medications
- Your **copay is required** at the time of visit

We have a 24-hour cancellation policy. If you are unable to make your appointment and do not call within 24 hours, you will be charged a missed appointment visit fee.

Please completely fill out and sign all patient registration forms and bring them back with you on the day of your appointment. This allows the front office staff to expedite the organization of your chart in a timely manner.

If you have an HMO or PPO plan that requires a referral from your primary care provider, you must bring it with you in order to be seen. Referrals have expiration dates and limits as to the number of times you can visit our doctors. If you have any questions regarding your health insurance coverage, please contact your health insurance company prior to your visit.

We encourage you to call us anytime you have a question or problem with your eyes. Non-emergency calls are best handled during business hours. Emergency and after-hour calls are handled by our answering service or forwarded to the physician on-call. **Please visit our website at:** www.retinasanantonio.com

We strive to make your visit to our office as enjoyable as possible. Once again, we welcome you and your family as patients, and we hope your experience here is a pleasant one.

Thank you for choosing our practice,

The Doctors and Staff of Retinal Consultants of San Antonio

(Revision January of 2018)